

**AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)**

Yes, I authorize the Holmes County Treasurer to take my payment automatically from the following account:

Name of Bank: \_\_\_\_\_ Type of Account: Checking \_\_\_ Savings \_\_\_

Bank Routing Number 

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 (Nine digit number located on bottom left corner of check)

Bank Account Number \_\_\_\_\_

**PLEASE ATTACH A VOIDED CHECK OR SAVINGS DEPOSIT/WITHDRAWAL TICKET FROM THE ACCOUNT LISTED ABOVE. AGREEMENT WILL NOT BE ACCEPTED WITHOUT THIS ATTACHMENT.**

Payment Options (X only one):

\_\_\_ I (We) want to make one full year's payment on the first half's billing due date.

\_\_\_ I (We) want to make (2) half year payments on the billing's due dates.

\_\_\_ I (We) want to make 12 monthly payments of \$\_\_\_\_\_ on the 15th of each month. **Taxpayer is responsible to pay any unpaid tax remaining by due date to avoid penalty or interest.**

**I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law. A \$15.00 charge will apply to NSF funds. This fee will be manually added to your Real Estate tax bill. If the account shows insufficient funds and the payment is not made by the due date a 10% penalty will be added to the current half taxes due. The Treasurer has the right to revoke this agreement, at any time, due to insufficient funds.**

My parcel #(s) (Please note, if you are choosing a monthly deduction, you can only list one parcel).

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ (please print)

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

You can fax this form and a copy of your voided check/savings deposit ticket the below fax number  
OR

You can mail this form and a copy of your voided check/savings deposit ticket to:



**Holmes County Treasurer's Office**  
75 East Clinton Street ~ Suite 105  
Millersburg ~ Ohio ~ 44654  
330-674-5871 ~ Phone  
330-674-5860 ~ Fax