

PERMIT APPLICATION FOR
NEW SEWER SERVICE CONNECTION OR CHANGE OF USE

Holmes County Sewer District
7191 S.R. 39
P.O. Box 90
Millersburg, OH 44654
330-473-4555

Permit expires 120 days from permit date.

OFFICE USE ONLY	
Access Fee: _____	
_____	_____
Wastewater Official Signature	Date

Amt. Pd.: _____	Received By: _____
Date: _____	
Account Number: _____	

A. Property Owner:

Owner Name: _____

Sewer Service Address: _____

City: _____ State/Zip: _____

Phone: _____ Cell Phone: _____

E-mail Address: _____

B. Billing Information:

Billing Address: _____

City: _____ State/Zip: _____

C. Sewer Service

This permit is for New Hook-up Change of use

Type of service requested: (check one)

<input type="checkbox"/> Single Family Residential	<input type="checkbox"/> Commercial
<input type="checkbox"/> Duplex	<input type="checkbox"/> Industrial
<input type="checkbox"/> Condo	<input type="checkbox"/> Public Institution
<input type="checkbox"/> Apartment	

For other than *Single Family Residential* a detailed description and architectural plans are required. The description must include accurate description of business or industry, number of employees or residents, number of work shifts, accurate accounting of all facilities generating wastewater (lavatories, kitchens, dishwashers, vehicle washing facilities, hot tubs, laundries, etc.), accurate description of any manufacturing processes generating wastewater, proposed pretreatment (including silt and grease interceptors). Use attachments if necessary.

X _____
Property Owner Signature

Date

X _____
Print Property Owner Name

D. Registered Installer

Company: _____ Installer Name: _____

Address: _____

City: _____ State/Zip: _____

Phone: _____

The installer is required to draw a basic diagram (with distances and pipe size) of the proposed installation including the location of any septic system currently served by the facility requesting connection.

X _____ **X** _____
Installer Signature Date Print Installer Name

By obtaining this permit I the undersigned agree to the following:

1. To abide by the Regulations Governing Use of the Holmes County Wastewater System.
2. To notify the Supervisor of the Wastewater System at least 48 hours prior to making a connection to the System.
3. Not to make or allow any clean water connections prohibited to the Wastewater System.
4. Not to cover any connection made to the system until inspected and approved.
5. Not to uncover or breach any existing part of the System without notifying the Supervisor of the System.
6. Properly excavate, crush and backfill any existing septic tank vaults.
7. To make timely payment for billed services.

My signature certifies that I have read and understand the above and that I am the responsible person for billing and payment purposes.

X _____ **X** _____
Property Owner Signature Date Print Property Owner Name