

The Court of Common Pleas

JUVENILE DIVISION
HOLMES COUNTY, OHIO

In the Matter of:

Case No. _____

(Child's Name)

JUDGE THOMAS C. LEE

Instructions: This form is used when you want to request documents to be served on the other party. You must indicate the requested method of service by marking the appropriate box.

REQUEST FOR SERVICE

TO THE CLERK OF THE HOLMES COUNTY JUVENILE COURT:

Please serve the enclosed Motion or Complaint and "Parenting Proceeding Affidavit" on the following parties as I have indicated below: **(check box of all that apply)**

Mother of the child at _____
(Street Address and P.O. Box if applicable, City, State and Zip)

By (choose one):

Certified Mail, Return Receipt Requested (cost is \$8.00)

Issuance to Sheriff of _____ County, Ohio for Personal or Residence service
(cost is \$6.00 per service plus mileage)

Father of the child at _____
(Street Address and P.O. Box if applicable, City, State and Zip)

By (choose one):

Certified Mail, Return Receipt Requested (cost is \$8.00)

Issuance to Sheriff of _____ County, Ohio for Personal or Residence service
(cost is \$6.00 per service plus mileage)

Present custodian of the child (*if other than the mother or father*)

Name _____

Address _____

(Street Address and P.O. Box if applicable, City, State and Zip)

By (choose one):

Certified Mail, Return Receipt Requested (cost is \$8.00)

Issuance to Sheriff of _____ County, Ohio for Personal or Residence service
(cost is \$6.00 per service plus mileage)

Requested by, _____

(Your signature)

REQUEST FOR SERVICE