

Holmes County Juvenile Court
1 E Jackson Street, Suite 201
Millersburg, OH 44654
Phone: 330-674-5841 Fax: 330-674-5820

Community Service Time Slip

Name: _____ DOB: _____ Case: _____

Attention Juveniles: Your responsibilities are:

1. A time slip must be completed for each work site with all the dates and times that you worked listed. One Community Service slip can be used for each location where service is done; if extra space is needed for dates and times please use the back of the form.
2. Returning this completed time slip to the Juvenile Court to receive credit for hours worked.
3. Requesting more time slips if you need them.
4. If you have any questions or concerns reporting them to Dave Williams, Janice Shroyer, or Jean Spencer, Monday through Friday between the hours of 8:30 AM to 4:30 PM.

Community Service Site: _____

Dates and hours worked at that site: _____

<u>Attitude:</u>		<u>Quality of Work:</u>	
____ Excellent	____ Good	____ Excellent	____ Good
____ Fair	____ Poor	____ Fair	____ Poor

Work site supervisor comments: _____

Work Site Supervisor (please print)

Supervisor Signature

Approved by:

Probation Officer or Secretary

Date: