

# The Court of Common Pleas

JUVENILE DIVISION  
HOLMES COUNTY, OHIO

**In the Matter of:**

**Case No.** \_\_\_\_\_  
(existing Case No.)

\_\_\_\_\_  
(Child's Name)

**JUDGE THOMAS C. LEE**

**MAGISTRATE JULIE DREHER**

\_\_\_\_\_  
**Plaintiff** *(please use current case caption)*

**vs**

\_\_\_\_\_  
**Defendant** *(please use current case caption)*

**MOTION TO/FOR** \_\_\_\_\_  
(what are you asking for)

Now comes \_\_\_\_\_, and moves the Court for  
(your name)

\_\_\_\_\_  
(what are you asking the Court to do)

for the reasons that \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (please provide supporting information for your request).

Respectfully submitted, \_\_\_\_\_  
(Signature of Applicant)

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

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**Plaintiff** (please use current case caption)

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**INSTRUCTIONS:** Before submitting documentation/filings to the Court, a copy of the document must be served (by hand, regular or certified mail) to all parties or their attorneys if they are represented. When submitting the original document, you must attach this completed "CERTIFICATE OF SERVICE" form.

## CERTIFICATE OF SERVICE

I, \_\_\_\_\_ (name), hereby certify that a true and accurate copy of the foregoing document \_\_\_\_\_ (title of document) was served as follows to:

Name of Party: \_\_\_\_\_

Served by: ☐ Regular US Mail

Address: \_\_\_\_\_

☐ Certified Mail

☐ Hand Delivered

Date Served: \_\_\_\_\_

Name of Party: \_\_\_\_\_

Served by: ☐ Regular US Mail

Address: \_\_\_\_\_

☐ Certified Mail

☐ Hand Delivered

Date Served: \_\_\_\_\_

MOTION TO/FOR

Revised June 2025

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Name of Party: \_\_\_\_\_

Served by: ☐ Regular US Mail

Address: \_\_\_\_\_

☐ Certified Mail

☐ Hand Delivered

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Name of Party: \_\_\_\_\_

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Name of Party: \_\_\_\_\_

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Address: \_\_\_\_\_

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☐ Hand Delivered

Date Served: \_\_\_\_\_

Respectfully submitted, \_\_\_\_\_  
(Signature of Applicant)

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Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email Address: \_\_\_\_\_