

THE MINUTES
September 10, 2009

The Holmes County Commissioners met in regular session Thursday, September 10, 2009; with everyone present Chairman Miller opened the meeting:

JACKIE McKEE - AUDITOR - BUDGET DISCUSSION

Auditor Jackie McKee, Treasurer Joyce Yoder and Michele Gerber of the Auditor's office met with the Commissioners and discussed the estimated revenue for 2009.

McKee informed the Commissioners that the estimated revenue will be short \$195,915.77 for 2009. McKee would like to reduce the revenue by that amount for the first time since she has become Auditor. McKee presented the Commissioners with a proposal to reduce the estimated revenue.

Miller stated that we need to know this now, so we can make the proper adjustments to the budget.

McKee also informed the Commissioners that sales tax is just slightly behind what has been received in year's past.

We are protecting ourselves so that we have a positive carry-over, by reducing the estimated revenue stated McKee. It is also possible that there will not be a carry over for the 2010 budget.

Eyler does not want to see a deficit at the end of 2009.

McKee stated that we are working with estimates and there are too many unknowns.

Miller would like to see the departments make changes also. If no one turns in any money for a carry over, the budget will be worse in 2010.

Miller would like to know what the priorities are for the County? We are technology poor. Miller knows of County's that do not have the technology that we do and are in really good shape financially.

Yoder has cut her budget as much as possible. McKee has cancelled maintenance agreements and supplies.

Ault stated that the bottom line is that we have a certain amount of money and that is it.

McKee would like to see everyone work together.

The decision was made to have McKee will draft up a memo that will let the departments know that there is a short fall and see how much they can reduce now and return at the end of the year.

KEITH KIMBLE - KIMBLE LANDFILL - RECYCLING DISCUSSION

Keith Kimble of Kimble Companies and Scott Walter of J & J Refuse met with the Commissioners to discuss the recycling in Holmes County and the Holmes County Landfill. Walters looked at nine recycling sites throughout Holmes County to pick up the recycling for Holmes County. Total cost per month to pick up the recycling would be \$4,991.00. No decision was made at this time.

Kimble also gave an estimate to close the County Landfill. The cost to put a permanent cap on the Landfill would be \$1,400,000.00. Kimble will get back with the Commissioners with more information at a later date.

10:20 A.M. - BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners approved the minutes from August 31, 2009 and September 03, 2009 as written.

PAY BILLS MOTION

On a motion by Mr. Ault seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault), the Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

Jeff Kellogg	00010-E2004	Legal Counsel	\$348.50
David Zacour	00010-E2004	Legal Counsel	216.25
Andrew Hyde	00010-E2004	Legal Counsel	355.50
Quill Corporation	00010-E4001	Office Supplies	21.54
Graphic Publications, Inc.	00015-E4004	Annual Financial Report Ad	19.25
PMI Computer Supplies	00030-E4001	2 Printer Cartridges	139.95
Youth With A Purpose	00085-E2008	B. Porter Placement August 2009	3,875.00
Ohio Judicial Conference	00085-E6001	Registration Fee	270.00
Hilton Garden Inn	00085-E6001	Lodging	80.00
Wal-Mart Community	00095-E4001	Office Supplies	23.36
Quill Corporation	00095-E4001	Office Supplies	93.29
US Postal Service	00095-E4002	Postage	2,000.00
Independence Business Supply	00105-E4001	Bostitch Stapler	49.99
Cline's Plumbing & Heating	00125-E2001	Building Maintenance	568.34
Millersburg Electric	00125-E2001	Building Maintenance	19.95
Holmes County Wastewater	00125-E2002	August 2009 Water / Sewer	231.36
American Electric Power	00125-E2002	August 2009 Electric Use	10,642.64
Embarq	00125-E2002	Phone Usage	116.47
First Communications LLC	00125-E2002	Long Distance Service	71.41
Holmes County Wastewater	00125-E2002	August 2009 Water / Sewer	495.32
Millersburg True Value	00125-E4001	Supplies	13.28
Friendly Wholesale Company	00125-E4001	Building Supplies	154.99
ABC Cleaning & More	00125-E7001	Carpet Cleaning / Vet Office	85.00
Staley Technologies, Inc.	00130-E4013	U-21 Dura Pouch / Cell Belt Clip	26.98
Schneider Computer Technologies	00135-E2094	LAN Card for Jail Booking	23.45

My Office Products	00135-E4001	Jail Office Supplies	12.93
Guenther Mechanical, Inc.	00135-E7002	Backflow Preventor Annual Test	255.00
Friendly Wholesale Co., Inc.	00135-E7002	Building Maintenance	238.21
Lowe's Companies, Inc.	00135-E7002	Building Maintenance Supplies	27.48
Interstate All Battery Center	00135-E7002	Building Maintenance / Batteries	78.79
Independence Business Supply	00140-E4001	Supplies	<u>26.48</u>
			\$20,580.71

DOG & KENNEL (B00)

Embarq Communications	00200-E2002	Landline Phone Service	\$113.38
Embarq Communications	00200-E2002	Landline Long Distance	29.24
Millersburg True Value	00200-E4001	Misc. Supplies	117.21
Wal-Mart Community	00200-E4001	Misc. Supplies	<u>69.57</u>
			\$329.40

ENGINEER (K00)

Embarq	00700-E2002	FAX / DSL Line	\$104.81
American Electric Power	00700-E2002	Electric @ Offices	401.86
M.A.N. Mapping Services, Inc.	00700-E2081	Aerial Mapping CR 77	19,100.00
MT Business Technologies, Inc.	00700-E4001	Copier Maintenance Agreement	210.45
Cargill, Inc.	00700-E4003	Salt	29,749.96
Melway Paving Co., Inc.	00700-E4003	MC3000 Tack	24,532.50
Village Motors, Inc.	00700-E7005	Parts	7.83
JT Sandblasting	00700-E7005	Blast / Paint Mack	3,300.00
Hershey Machine Shop	00700-E7005	Travel Loader Repairs	722.70
Daily Record	00700-E8001	Legal Ad (Bridges)	62.00
American Electric Power	00701-E2002	Addendum	66.44
American Electric Power	00701-E2002	Electric @ Garage	280.06
Millersburg Electric	00701-E2002	Cable	38.99
True Value	00701-E4001	Duct Tape / Supplies / Air Conditioner	<u>447.38</u>
			\$79,024.98

FDCC (M30)

Rebecca A. McKelley	01002-E2001	Mentor Program Coordinator Services	\$1,268.75
Rodhe's	01002-E8001	Mentor Program Breakfast Supplies	34.84
Rodhe's	01002-E8001	Mentor Program Breakfast Supplies	<u>70.00</u>
			\$1,373.59

CAPITAL IMPROVEMENT (N10)

Holmes Masonry Construction LTD	00500-E2009	Building Maintenance	\$745.00
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WASTEWATER CAPITAL IMPROVEMENTS (N70)

Darr's Cleaning, Inc.	00506-E2009	Winesburg Sewer Inspection	\$3,433.50
Berlin Plumbing, Inc.	00506-E2009	PVC Pipe	<u>298.23</u>
			\$3,731.73

SOLID WASTE (P34)

Holmes County Commissioners	00800-E1020	Unemployment Reimbursement	\$928.00
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WASTEWATER (P40)

American Electric Power	00805-E2002	Electric Service	\$3,572.15
Verizon North	00805-E2002	Phone Service	88.01
Ream & Haager Laboratory	00805-E2021	Lab Testing	22.50
Hershey Machine	00805-E7001	Misc. Parts	<u>34.28</u>
			\$3,716.94

VICTIM ASSISTANCE (S16)

Verizon Wireless	01008-E2002	Cell Service	\$45.94
My Office Products	01008-E4001	File Folders	<u>56.86</u>
			\$102.80

LICENSE BUREAU (S40)

Time Warner Cable Northeast	01060-E2002	New Alarm System Line & Monthly Fee	\$133.86
Independence Business Supply	01060-E4001	Office Supplies	<u>75.66</u>
			\$209.52

911 WIRELESS (S54)

Embarq	01059-E4007	Monthly	\$532.50
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GIS (S58)

Verizon Wireless	01010-E2002	Cell Phone Bill	\$80.82
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COUNTY HOME (S85)

Alexander Sandblasting & Painting	01036-E2001	Sandblasting & Painted 2 Radiators	\$165.00
Graphic Enterprises	01036-E2001	Copier Usage Fees / Contract	54.55
First Communications	01036-E2001	Long Distance Phone Service	5.88
Earney Dental Associates	01036-E2001	Resident Medical Bill	110.00
Holmes County Sewer District	01036-E2001	Wastewater Service	58.36
Graphic Enterprises	01036-E2001	Copier Usage Fees / Contract	450.00
Embarq	01036-E2001	Phone Service	388.80
Briggs	01036-E4001	Supplies	36.00
Briggs Corp	01036-E4001	Supplies	52.35
Wal-Mart Community	01036-E4001	Supplies	94.72
U.S. Foodservice	01036-E4001	Groceries	1,253.38
Millersburg True Value	01036-E4001	Maintenance Supplies	<u>55.17</u>
			\$2,724.21

COMMUNITY DEVELOPMENT (T00)

Quicksall & Associates	01045-E4015	Engineering SR 83	\$16,498.54
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CHIP HOME (T20)

Holmes County Planning	01053-E2009	Soft Costs Ervin & Jones	\$3,947.00
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CHIP CDBG (T21)

Holmes County Planning	01047-E7001	Soft Costs Berman & Fagin	\$1,438.00
Ohio Regional Development Corp.	01047-E7001	Soft Costs Berman & Fagin	<u>1,257.00</u>
			\$2,695.00

HOUSING REVOLVING LOAN FUND (T25)

Bugs R Gone	01048-E2064	Pest Treatment Umstead	\$1,100.00
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DOMESTIC VIOLENCE (W00)

Every Woman's House	01049-E9005	1 st ½ 2009 Domestic Violence Funds	\$4,216.14
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ROTARY OTHER EXPENSES (X00)

Schneider Computer Technologies	04000-E8001	U-96 Laptop Repair/Reinstall IT Block	\$856.75
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JAIL KITCHEN (X03)

Nickles Bakery, Inc.	04001-E4001	Food Supplies	\$248.91
Smith Dairy Products Company	04001-E4001	Food Supplies	434.60
US Food Service, Inc.	04001-E4001	Food Supplies	<u>3,727.11</u>

			\$4,410.62
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HRA (X25)

Aultcare	00990-E1039	HRA	\$2,426.61
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MONEY RECEIVED AND PAID TO THE TREASURER:

FROM:	TO:	AMOUNT:
96002 HCC/CSEA	A00-00199-R6502 Collections	\$1.18
96026 HCC	A00-00199-R5502 Sale of County Property	\$6,200.00
96098 HCC/CSEA	A00-00199-R6502 Collections	\$1.08
96099 HCC	A00-00199-R6504 Miscellaneous Reimbursement	\$135.87
96116 HCC	A00-00199-R6507 Certificate of Title	\$26,000.00
96117 HCC/CSEA	A00-00199-R6502 Collections	\$374.19

TRANSFER WITHIN:

FROM:	TO:	AMOUNT:
A00-07002-E1016 PERS	A00-07002-E1020 Unemployment	\$3,589.76
A00-07002-E1019 Workers Comp	A00-07002-E1020 Unemployment	\$21,981.16
A00-07002-E1016 PERS	A00-07002-E3007 Liability Deductible	\$3,341.99
A00-00015-E2001 Contract Services	A00-00015-E4001 Supplies	\$300.00

PAYROLL

Total Gross Payroll for pay-ending 09-04-09 was \$547,772.30

Total General Fund Payroll for pay-ending 09-04-09 was \$161,711.44

RESOLUTIONS

Copy of all documents on file at the Commissioners Office

JOYCE YODER - TREASURER - INVESTMENT REPORT & BUDGET DISCUSSION

Holmes County Treasurer Joyce Yoder presented the Board with the current investment to date. Current investment to date for the month ending August 2009 is \$178,621.70.

DAVE QUICKSALL - W.E. QUICKSALL & ASSOCIATES - DISCUSSION

Dave Quicksall of W.E. Quicksall & Associates met with the Commissioners to thank them for their business and to see if they can do anything or improve on anything with the County.

ADJOURN MOTION

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m.; Mr. Eyler seconded the motion (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes). The next scheduled business meeting of the Holmes County Commissioners is Monday, February 23, 2009.

Joe D. Miller

Raymond Eyler

Attest: Susan L. Haun, Clerk

Rob Ault