

**THE MINUTES  
December 15, 2011**

The Holmes County Commissioners met in regular session Thursday, December 15, 2011; with everyone present. Chairman Miller opened the meeting:

**8:30 A.M. – CHRIS YOUNG – ENGINEER – STANDING APPOINTMENT**

**9:15 A.M. – JOYCE YODER – TREASURER – INVESTMENT REPORT/BUDGET HEARING**

Treasurer Joyce Yoder discussed her 2012 Budget with the Board of Commissioners; next Yoder presented the Commissioners with the Investment Report for the month ending November 30, 2011. The investment report to date is \$195,874.23.

**9:30 A.M. – ANITA HALL – RECORDER – BUDGET HEARING**

Recorder Anita Hall discussed her 2012 Budget with the Board of Commissioners,

**10:00 A.M. – BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners approved the minutes from December 05, 2011 & December 08, 2011 as written.

**PAY BILLS MOTION**

On a motion by Mr. Ault seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the following bills to be paid as they were presented:

**GENERAL (A00)**

Marie Moore	00010-E2004	Legal Counsel	\$167.00
Jackwood Law Office	00010-E2004	Legal Counsel	421.00
Sarah Miller Little	00010-E2004	Legal Counsel	468.50
Stephen Dailey	00010-E2004	Legal Counsel	1,154.00
Jeff Kellogg	00010-E2004	Legal Counsel	1,652.00
David J. Tennenbaum, PhD	00010-E2004	Legal Counsel	13,150.00
U of Cincinnati Physicians Company	00010-E2004	Legal Counsel	13,158.00
Quill Corporation	00010-E4001	Office Supplies	30.51
Net Ops Consulting LLC	00015-E2001	December Maintenance	250.00
MT Business Technologies, Inc.	00015-E2001	Contract Services	227.77
Graphic Publications	00015-E4004	Legal Notice	63.00
Star Brite Express Car Wash	00020-E7002	Car Washes	18.00
SCFN	00020-E7003	Fuel	128.36
Matthew Bender & Co., Inc.	00045-E4001	OH Crim. Complaints & Indictments	93.89
Today's Business Products	00045-E4001	Office Supplies	294.98
Dell Marketing	00045-E4001	Dell Latitude E6520	1,323.66

Quill Corporation	00085-E4001	Office Supplies	227.69
Ohio Judicial Conference	00085-E8001	2012 Ohio Judicial Dues	100.00
Gordon Flesch Co.	00085-E8001	Maintenance Agreement	389.00
SCFN	00090-E7003	Fuel	253.14
US Postal CMRS	00095-E4002	Postage	1,000.00
MT Business Technology	00105-E4001	Maintenance Agreement	82.63
US Postal Services CMRS	00105-E4001	Postage	4,000.00
Waltz Postal Solutions	00116-E4001	Certified Mailers	358.36
My Office Products	00116-E4001	Printer Cartridge	225.32
Millersburg Electric	00117-E4001	UPS Fees	12.34
Staley Tech	00121-E4007	Tower Rent	700.00
Millersburg Electric	00125-E2001	Service & Parts	49.16
Millersburg Electric	00125-E2001	Repairs & Parts	113.68
Cline Plumbing & Heating	00125-E2001	Repairs Day Care	263.17
American Electric Power	00125-E2002	Electric	8,312.06
Holmes County Wastewater System	00125-E2002	November	748.80
American Electric Power	00125-E2002	Electric	2,433.20
Holmes Wayne Electric Coop., Inc.	00125-E2002	Security Light	38.45
First Communications	00125-E2002	County Long Distance Service	30.47
Century Link	00125-E2002	Services	159.83
Gov Deals	00125-E2018	Web Site Fees	1,477.50
Millersburg True Value	00125-E4001	Supplies	35.27
True Value	00125-E4001	Supplies	110.73
The Friendly Wholesale Company	00125-E4001	Supplies	333.81
The Friendly Wholesale Company	00125-E4001	Supplies / Salt	3,289.56
Millersburg Tire	00125-E7002	Tires	693.56
Postmaster	00130-E4001	200 Stamps	88.00
Fire Equipment Warehouse	00130-E4013	Boot Allowance	419.90
The CAD Zone, Inc.	00130-E4013	Crash Zone Upgrade	299.00
Interstate All Battery Center	00130-E4013	Batteries	121.44
Mike's Service	00130-E7002	Vehicle Maintenance	1,067.40
Kline's Service Center	00130-E7002	Front End Alignment	52.95
Classic Clean Lecky, Inc.	00130-E7002	November Car Wash	5.00
Millersburg Tire Service, Inc.	00130-E7002	Tires U #21	142.25
Star Brite Express Car Wash	00130-E7002	November Car Washes	198.00
Parts Place of Millersburg, Inc.	00130-E7002	Parts for Polaris Ranger	52.34
Nathan Fritz	00130-E7002	Reimbursement – Polaris Parts	37.34
SCFN	00130-E7003	November Billing	5,681.30
Dr. Leon Miller	00135-E4005	Quarterly Retainer Payment	7,222.50
Oral Facial Surgery Center	00135-E4005	Extraction	417.00
Fire Equipment Warehouse	00135-E4007	Boot Allowance	184.00
Patrick Barnes	00135-E4007	Boot Allowance	53.12
Gall's Inc.	00135-E4007	Boot Allowance	197.31
Midtown Dry Cleaners	00135-E4007	November Dry Cleaning	82.92
Rep Source	00135-E7002	Filter Cartridge	134.59
Friendly Wholesale Company	00135-E7002	Building Maintenance Supplies	153.64
Independence Business Supply	00155-E4001	UPS Power Backup	194.97
			<b>\$74,843.37</b>

**DOG & KENNEL (B00)**

American Electric Power	00200-E2002	Electric	\$22.34
American Electric Power	00200-E2002	Addendum	96.71
Century Link	00200-E2002	Dog Warden	38.14
Century Link	00200-E2002	Dog Warden	142.37
True Value Hardware	00200-E4001	Materials	199.83
Wal-Mart Community	00200-E4001	Supplies	157.03

Tope Printing, Inc.	00200-E4001	Mail Inserts	94.95
Young Uniform & Scrubs	00200-E4001	Shirts	167.88
Holmes County Dog Warden	00200-E8001	Transfer	<u>608.90</u>
			<b>\$1,528.15</b>

**ENGINEER (K00)**

Ageless Iron Restoration	00700-E2014	Dozer Rental	\$252.00
Holmes Redimix, Inc.	00700-E4003	Aggregates	717.29
Feikert Sand & Gravel, Inc.	00700-E4003	Limestone	153.80
Trail Plumbing	00700-E4003	Pipe	781.40
Holmes Lumber & Building	00700-E4003	Triple Expand Foam	15.43
VISA / CSB	00700-E6001	Travel Expenses	140.46
VISA / CSB	00700-E6001	Travel Expenses	305.19
VISA / CSB	00700-E6001	Chris' Travel Expenses	296.64
Glass Doctor	00700-E7005	Addendum	90.62
Glass Doctor	00700-E7005	Multi W/S	759.38
Ace Truck Equipment	00700-E7005	Parts	1,511.07
Chuck Nicholson, Inc.	00700-E7005	Pad Kit Container	155.00
Parts Place of Millersburg	00700-E7005	Parts	1,546.90
Cline Plumbing & Heating	00701-E2002	Reoccurring Water Conditioner	75.00
Century Link	00701-E2002	FAX DSL Line	136.44
American Electric Power	00701-E2002	Electric	799.32
American Electric Power	00701-E2002	Electric	245.51
J & J Refuse, Inc.	00701-E2002	Trash Removal	65.00
Fannie E. Miller	00701-E3014	Office & Garage Cleaning	142.00
Millersburg Tire Service	00701-E4001	Tires	681.16
Moore's Lawn & Garden, Inc.	00701-E4001	Filter Caps	43.79
Gingerich Tractor Sales	00701-E4001	Coupler	21.00
Zep Manufacturing	00701-E4001	Garage Supplies	398.96
Albright Welding	00701-E4001	Welding Supplies	249.22
Snyder Bros. Sales & Service	00701-E4001	Valve, Coupler, Dryer, Lube, etc.	2,099.31
True Value	00701-E4001	Tape Measure Mail Box CR 77	<u>129.84</u>
			<b>\$11,811.73</b>

**TITLE IV-E (M50)**

Quill	02068-E4001	Office Supplies	<b>\$155.98</b>
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**DOG POUND CAPITAL IMPROVEMENTS (N25)**

JWL Roofing	00502-E2009	Roof Repairs	\$7,020.00
Wolf Creek Veterinary Services	00502-E4005	Medical Services	<u>27.00</u>
			<b>\$7,047.00</b>

**WASTEWATER CAPITAL IMPROVEMENTS (N70)**

Wastequip	00506-E2009	Containers for Walnut Creek	<b>\$1,641.00</b>
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**SOLID WASTE (P34)**

Bricker & Eckler LLP	00800-E2003	Legal Services	\$1,297.12
American Electric Power	00800-E2069	Electric Service	24.74
Wooster Daily Record	00800-E2069	Legal Notice	187.92
Dick's Plumbing, Ltd.	00800-E2074	Hydrant Repair	298.10
True Value Hardware	00800-E2074	Supplies	<u>178.58</u>
			<b>\$1,986.46</b>

**WASTEWATER (P40)**

Dean's Backflow Services	00805-E2001	Sewer Service	\$13,047.00
Frontier	00805-E2002	Dialers & Phones	98.45

Holmes Wayne Electric Coop., Inc.	00805-E2002	Utilities	1,213.92
Holmes Wayne Electric Coop., Inc.	00805-E2002	Addendum	130.91
American Electric Power	00805-E2002	Electric Service	8,774.67
Summers Rubber	00805-E2055	Addendum	446.18
Summers Rubber	00805-E2055	Sludge Management	125.00
Bonded Chemicals	00805-E4012	Superfloc & Ferric Chloride WCTP	2,122.42
USA Bluebook	00805-E7001	Miscellaneous Parts	321.47
ORME Hardware of Berlin	00805-E7001	Misc. Supplies	110.53
Walnut Creek Cheese	00805-E8001	Food for Grand Opening	<u>121.33</u>
			<b>\$26,511.88</b>

**911 WIRELESS (S54)**

Century Link	01059-E4007	Monthly Phone	<b>\$171.13</b>
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**GIS (S58)**

Leedham & Associates	01010-E4001	Services Provided	<b>\$850.00</b>
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**ADULT PROBATION FEE (S68)**

Independence Business Supply	01021-E4007	Office Supplies	\$66.68
Key Bridge Computer Service	01021-E4007	Service & Consulting Fees	40.00
Gen Diagnostics	01021-E4007	Balance of Drug Tests	291.50
Independence Business Supply	01021-E4007	Office Supplies	234.00
Cline Plumbing & Heating	01021-E4007	Water Delivery	60.62
CSB	01021-E4007	Training	130.71
Verizon Wireless	01021-E4007	Cell Phone	256.03
Independence Business Supply	01021-E4007	Office Supplies	302.17
Gen Diagnostics	01021-E4007	Drug Tests	800.00
Gov Connection, Inc.	01021-E4007	HP Smartbook Pro	875.00
SCFN	01021-E4007	Fuel	312.94
Your Human Resource Center	01021-E4007	Testing	52.00
True Value Hardware	01021-E4007	Misc.	<u>172.67</u>
			<b>\$3,594.32</b>

**9-1-1 (S71)**

Staley Technologies	01024-E2001	Supplies & Equipment	\$475.76
Holmes Wayne Electric Coop., Inc.	01024-E2001	Monthly	47.20
Century Link	01024-E2002	Monthly	<u>500.00</u>
			<b>\$1,022.96</b>

**COMPUTERIZATION / PROBATE COURT (S81)**

Courtview Justice Solutions, Inc.	01032-E2001	Software Support	<b>\$1,334.21</b>
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**COMPUTERIZATION / MUNICIPAL COURT (S82)**

Staley Technologies	01033-E4007	Service & Labor	\$368.00
Independence Business Supplies	01033-E4009	Office Supplies	<u>221.93</u>
			<b>\$589.93</b>

**RECORDER'S FEES (S84)**

Independence Business Supply	01035-E8001	Toner	<b>\$187.99</b>
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**COUNTY HOME (S85)**

Century Link	01036-E2001	Phone Service	\$383.20
First Communications	01036-E2001	Long Distance Phone Service	16.55
Holmes County Wastewater System	01036-E2001	Wastewater Service	283.80
HCDJFS	01036-E2001	Resident Medicaid Spenddown	231.00
Holmes Lumber & Building Center	01036-E2009	Misc. Building Improvements	417.61

True Value Hardware	01036-E4001	Maintenance Supplies	58.63
NCS Healthcare of Ohio	01036-E4001	Nursing Supplies	167.05
US Food Service, Inc.	01036-E4001	Grocery Supplies	521.87
P & G IGA	01036-E4001	Misc. Supplies	576.44
My Office Products, Inc.	01036-E4001	Misc. Office Supplies	121.55
Sysco Food Services of Cleveland	01036-E4001	Misc. Grocery Supplies	100.05
Staley Technology, Inc.	01036-E7001	Door Alarm System Repair	698.08
Marie Garber	01036-E8001	Sub Work	340.00
			<b>\$3,915.83</b>

**CERTIFICATE TITLE ADMIN (S87)**

Holmes County Commissioners	01038-E8001	Certificate of Title Funds	<b>\$14,000.00</b>
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**CDBG T05 (T05)**

Adam's Signs	01046-E2058	Big Prairie Signage	\$426.00
Quicksall & Associates	01046-E2058	Big Prairie Storm / Sidewalks	3,794.00
			<b>\$4,220.00</b>

**CHIP HOME (T20)**

Accurate Analytical Testing LLC	01053-E2060	Lonsway Lead Clearance	\$66.00
Renfrew Renovations	01053-E2060	Lonsway Final & Change Order	17,660.00
			<b>\$17,726.00</b>

**LAW ENFORCEMENT TRUST (U07)**

Star Brite Express Car Wash	03002-E2006	December 2011 Storage Unit #15	<b>\$55.00</b>
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**ROTARY OTHER EXPENSES (X00)**

Lexis-Nexis	04000-E8001	November 2011 Contract Fee	\$364.00
University Reference Lab	04000-E8001	Blood Testing	27.30
			<b>\$391.30</b>

**HRA (X25)**

Aultcare	00990-E1039	HRA Deductible Reimbursement	<b>\$3,977.57</b>
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**PAY-INS TO TREASURER:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
107318 HCC/CSEA	A00-00199-R6502 Collections	\$18.04
107319 HCC	A00-00199-R6504 Miscellaneous Reimbursement	\$2,276.00
107418 HCC	A00-00199-R5503 Oil & Gas Lease	\$52.11
107419 HCC/CSEA	A00-00199-R6502 Collections	\$8.78
107459 HCC	O16-08003-E7502 J & F Services Lease	\$11,137.50
107460 HCC	A00-00199-R6507 Certificate of Title	\$14,000.00

**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
M00-01001-E8001 Other Expenses	M00-01001-E1011 Salaries	\$700.00
A00-00130-E4001 Supplies	A00-00130-E7002 Vehicle Maintenance	\$274.72
A00-00130-E7003 Gasoline	A00-00135-E7002 Maintenance	\$3,309.66
A00-00135-E4005 Inmate Medical	A00-00135-E7002 Maintenance	\$4,079.23
A00-00130-E4013 Supplies/Equipment	A00-00135-E7002 Maintenance	\$383.22
A00-00130-E2002 Utilities	A00-00135-E7002 Maintenance	\$618.83
A00-00130-E1011 Salaries	A00-00135-E7002 Maintenance	\$14,700.00
A00-00130-E1011 Salaries	A00-00135-E1011 Salaries	\$15,000.00
B00-00200-E7003 Fuel	B00-00200-E8001 Other Expenses	\$700.00
K00-00700-E1018 Health Insurance	K00-00700-E1011 Payroll	\$45,000.00

K00-00700-R1016 PERS	K00-00700-E1011 Payroll	\$7,000.00
K00-00700-E7003 Fuel	K00-00700-E1011 Payroll	\$25,000.00
K00-00700-E2014 Contract Projects	K00-00700-E1011 Payroll	\$10,000.00
K00-00701-E3014 Contract Projects	K00-00700-E1011 Payroll	\$4,000.00
A00-00095-E6001 Travel	A00-00095-E4001 Supplies	\$400.00
A00-00095-E6001 Travel	A00-00095-E8001 Other	\$100.00
A00-00090-E8001 Other	A00-00085-E4001 Supplies	\$200.00
A00-00090-E7003 Fuel	A00-00085-E4001 Supplies	\$600.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
X00 Sheriff Policing Rotary	X00-04000-E7004 Purchase of Vehicles	\$54,546.00
A00 General	A00-00045-E2006 Professional Services	\$409.84
S83 Computerization	S83-01034-E4007 Equipment	\$7,560.00

**PAYROLL**

**Total Gross Payroll for pay-ending 12-09-11 was \$561,171.76**

**Total General Fund Payroll for pay-ending 12-09-11 was \$164,700.59**

**ENGINEER PERMIT(S):**

**By the signing of the following documents, the Commissioners approved the following Permit(s):**

Thelma McGann Engineer – ECMINC	Application is hereby made for a permit to replace damaged pedestal at the North west corner of County Road 6 and Township Road 34. Location – 12839 County Road 6, Killbuck, OH.
Precision Geophysical, Inc. 2695 State Route 83 Millersburg, Ohio 44654	Application is hereby made for a permit to conduct geophysical seismic survey vibroseismethod all is temporary no digging trenching, drilling, and no damage for oil & gas exploration. Location – Walnut Creek Township.
Precision Geophysical, Inc. 2695 State Route 83 Millersburg, Ohio 44654	Application is hereby made for a permit to conduct geophysical seismic survey vibroseismethod all is temporary no digging trenching, drilling, and no damage for oil & gas exploration. Location – Paint Township.
Precision Geophysical, Inc. 2695 State Route 83 Millersburg, Ohio 44654	Application is hereby made for a permit to conduct geophysical seismic survey vibroseismethod all is temporary no digging trenching, drilling, and no damage for oil & gas exploration. Location – Paint Township.

**PLAT – THE HOPKINS ALLOTMENT – NO. 1**

On a motion by Mr. Eyler seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the Chairman to sign the Hopkins Allotment No. 1 – SE Qtr. of Section 13, Ripley Township & Section 24, Monroe Township, T-17N; R-14W.

**RESOLUTION(S)**

**A Copy of All Documents on File at the Commissioners Office**

**Resolution #12-15-11-6 – Postponed**

**10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION**

**HOLMES COUNTY DOG WARDEN – BUDGET HEARING**

Holmes County Dog Warden Katelyn Orr discussed her 2012 Budget with the Board of Commissioners. Orr also discussed that her new employee has turned in her two weeks' notice. The Commissioners informed Orr to hire the next best person that was interviewed for the position in October.

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m.; Mr. Ault seconded the motion (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes). The next scheduled business meeting of the Holmes County Commissioners is Monday, December 19, 2011.

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Joe D. Miller

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Raymond Eyler

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Attest: Susan L. Haun, Clerk

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Rob Ault