

**THE MINUTES**  
**November 30, 2009**

The Holmes County Commissioners met in regular session Monday, November 30, 2009, with everyone present. Chairman Miller opened the meeting:

**SUSAN JACKSON & DARRIN RUSHFORD - STAPLES - CENTRAL PURCHASING DISCUSSION**

Susan Jackson and Darrin Rushford of Staples met with the Commissioners and discussed Central Purchasing for the County. Rushford explained the survey that was sent to each department to fill out online. Miller has no problem pursuing this, if Staples can get the other Elected Officials and Department Heads on Board with this program. Miller would like to have Staples contact the Elected Officials/Department Heads and see if they are willing to go with their program. Once they have spoken with the other Elected Officials/Department Heads get back in contact with our Office.

**MARGE ARTMAN - ODOD - DISCUSSION**

Marge Artman of the Ohio Department of Development met with the Commissioners to introduce herself. She also presented and explained to the Board of Packet of Information for the Workforce Development of the Ohio Department of Development.

**STEVE KNOWLING AND ARNIE OLIVER - EXECUTIVE SESSION - CONTRACT NEGOTIATIONS**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners went into Executive Session for the purpose of Contract Negotiations with Prosecutor Steve Knowling and Arnie Oliver of the Planning Commission at 9:48 a.m. The session ended at 10:00 a.m.

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners went into Executive Session for the purpose of Contract Negotiations with Prosecutor Steve Knowling at 10:01 a.m. The session ended at 10:13 a.m.

**10:00 A.M. - BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), approved the minutes from November 23, 2009 as written.

**PAY BILLS MOTION**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the following bills to be paid as they were presented:

**GENERAL (A00)**

Corey Spitler	00010-E2004	Legal Counsel	\$497.50
Jeff Kellogg	00010-E2004	Legal Counsel	1,774.50
Jeff Kellogg	00010-E2004	Legal Counsel	853.00
Treasurer, State of Ohio	00010-E8001	2010 Discharge Fee	200.00
Treasurer, State of Ohio	00010-E8001	2010 Public Water License	112.00
Independence Business Supply	00015-E4001	Desk Reference Calendar	7.29
County Auditor's Association of OH	00015-E8001	2010 Association Dues	2,244.00
Verizon Wireless	00070-E4001	Cell Phone Bills	94.81
Wal-Mart Community	00070-E4001	Court Supplies	47.82
Holmes County Clerk of Courts	00070-E8003	Petit Jurors Payment	540.00
Holmes County Clerk of Courts	00070-E8003	Grand Jurors Payment	285.00
Ohio Judicial Conference	00085-E8001	2010 Conference Dues	100.00
Holmes OIT c/o Erik Parker	00105-E4001	Maintenance Fee	183.50
Independence Business Supply	00121-E4001	General Fund Paper Supply	376.99
MT Business Technologies, Inc.	00121-E4007	Copier Maintenance	24.53
Verizon Wireless	00125-E2002	County Court Judge Cell Phone	40.07
Northeast Ohio Natural Gas Corp.	00125-E2002	Gas Usage	1,724.88
Verizon Wireless	00125-E2002	Sheriff Cell Phone	2,619.61
Wal-Mart Community	00125-E4001	Supplies	60.53
Dale Renker	00130-E8001	Parking Fees	6.00
Schneider Computer Technologies	00130-E8001	Repair Jail Computer	335.75
Staley Technologies, Inc.	00130-E8001	Radio Repair U#16	293.50
Dr. Leon Miller	00130-E8001	Quarterly Retainer Payment	7,125.00
Wal-Mart Community	00130-E8001	Office Supplies – Crate & Tape	13.82
Mitchell & Associates	00130-E8001	3 Payroll Training	375.00
Richland Uniform, Inc.	00130-E8001	3 Badges	265.50
Alco-Chem, Inc.	00130-E8001	Disinfectant Cleaner	35.04
Charm Harness & Boot	00130-E8001	Duty Boots	353.00
Friendly Wholesale Co., Inc.	00130-E8001	Roll Towels, Supplies & Cleaner	255.25
Statewide Ford	00130-E8001	Trailblazer Console	2,458.00
Maynard Mohr	00130-E8001	Fuel Reimbursement	26.00
Company Care Center	00130-E8001	On-Site Nursing October 2009	4,477.00
Star Brite Express Car Wash	00130-E8001	October & September 2009 Billing	336.00
Medway Drug Enforcement Agency	00130-E8001	2009 Contract	10,000.00
Prairie Township Volunteer Fire Dept.	00130-E8001	ALS Transport M. Weatherwax	325.00
Krugliak, Wilkins, Griffiths & Dougherty	00130-E8001	Professional Charges	62.50
Buckeye Lawns, Ltd.	00130-E8001	October Mowing	142.50
University Reference Lab	00130-E8001	Alcohol – Whole Blood Test	27.30
S. A. Comunale Co., Inc.	00130-E8001	Norton Inspection 2009	250.00
SCFN	00130-E8001	October Billing 2009	6,724.19
Millersburg Tire Service, Inc.	00130-E8001	New Tires U#22	1,065.60
K & N Towing, LLC	0130-E8001	Tow JD Gator to Impound Lot	150.00
			<b>\$46,887.98</b>

**DOG & KENNEL (B00)**

Verizon Wireless	00200-E2002	Cell Phone	\$153.20
Independence Business Supply	00200-E4018	Supplies	44.26
			<b>\$197.46</b>

**ENGINEER (K00)**

Holmes County GIS	00700-E1011	Payroll Contribution	\$5,555.56
Melway Paving Co., Inc.	00700-E2014	Widening / Paving CR 145	18,575.00
Wal-Mart Community	00700-E4001	Cartridges	86.38
Holmes Ag	00700-E4003	Addendum	1.90

Feikert Sand & Gravel, Inc.	00700-E4003	Aggregates	531.45
Holmes Ag	00700-E4003	8 Bas Contract Mix	216.10
Ageless Iron Restoration	00700-E4003	150 Bales Straw	450.00
Young Truck Sales, Inc.	00700-E7005	Strap Assembly	283.76
Mirk, Inc.	00700-E7005	Bucket Truck	2,979.50
Verizon Wireless	00701-E2002	Addendum	179.23
Northeast Ohio Natural Gas Corp.	00701-E2002	Gas Usage	50.10
Northeast Ohio Natural Gas Corp.	00701-E2002	Gas Usage	86.78
Lightspeed Wireless	00701-E2002	VOIP Services	64.25
Verizon Wireless	00701-E2002	Cell Phones	263.70
Total First Aid	00701-E3013	Medical Supplies	55.25
Fannie E. Miller	00701-E3014	Garage & Office Cleaning	142.00
Ohio Industrial Supply, Inc.	00701-E4001	Shop Supplies	194.09
			<b>\$29,715.05</b>

**FDCC (M30)**

Rebecca A. McKelley	01002-E2001	Mentor Prog. Coord. Services November 2009	\$1,323.44
Verizon Wireless	01002-E8001	Cell Phone Service	129.43
			<b>\$1,452.87</b>

**WASTEWATER CAPITAL IMPROVEMENTS (N70)**

Cline Plumbing & Heating	00506-E2009	Work on Hiland L.S.	<b>\$344.35</b>
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**WASTEWATER SYSTEM DEBT (O30)**

Ohio Public Works Commission	08031-E3003	Mt. Hope Sewer Project Loan Payment	\$1,950.45
Ohio Public Works Commission	08032-E3003	Walnut Creek Sewer Project Loan Payment	4,181.35
Ohio Public Works Commission	08033-E3003	Winesburg Sewer Project Loan Payment	1,455.65
			<b>\$7,587.45</b>

**SOLID WASTE (P34)**

Ed Britt	00800-E2001	Meal Expense Reimbursement	\$93.94
Graphic Publications, Inc.	00800-E2069	Public Notices	111.00
Holmes County Commissioners	00800-E2074	Phone Bill	324.00
Holmes County Engineer	00800-E2074	Sheepsfoot Operation @ Landfill	134.59
Holmes Rental Station, Inc.	00800-E2074	Strawblower Rental	105.44
Verizon Wireless	00800-E4017	Cell Phones	89.88
			<b>\$858.85</b>

**COUNTY DISPOSAL (P35)**

Treasurer, State of Ohio	00801-E2003	Financial Audit	<b>\$25.35</b>
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**WASTEWATER (P40)**

Kline's Environmental Service	00805-E2001	Walnut Creek Trash Trap	\$285.00
Verizon North	00805-E2002	Phone Service for Dialers	137.19
American Electric Power	00805-E2002	Electric Service	1,776.18
Petty Cash	00805-E4001	Replenish Petty Cash	45.10
Berlin Plumbing, Inc.	00805-E4012	PVC Pipe, Coupling & Adapter	7.59
			<b>\$2,251.06</b>

**LICENSE BUREAU (S40)**

Holmes County OIT	01060-E4001	New Jack Installation	<b>\$150.00</b>
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**911 WIRELESS (S54)**

Century Link	01059-E4007	Monthly	<b>\$250.00</b>
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**GIS (S58)**

Netpieces	01010-E2001	Professional Services Programming	<b>\$1,500.00</b>
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**JUVENILE COURT MISCELLANEOUS (S63)**

Bowden & Associates	01016-E8001	Psych Assessment for Juvenile	<b>\$500.00</b>
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**9-1-1 (S71)**

Emergi Tech	01024-E2001	Anti-Virus Spyware Renewal for 3 Years	\$188.00
Century Link	01024-E2002	Monthly	<u>168.45</u>
			<b>\$356.45</b>

**EMA (S72)**

Verizon Wireless	01025-E8001	Cell Service	\$111.65
Gordon Flesch	01025-E8001	Copier	<u>7.58</u>
			<b>\$119.23</b>

**SPECIAL PROJECTS / MUNICIPAL COURT (S73)**

Miller, Mast & Mason	01026-E1013	Magistrate – November	\$260.00
John Estill	01026-E1013	Court Translator – 4 <sup>th</sup> Quarter	<u>1,300.00</u>
			<b>\$1,560.00</b>

**COMPUTERIZATION / MUNICIPAL COURT (S82)**

Verizon Wireless	01033-E4001	Missy Shaner Cell Phone	\$11.56
Verizon Wireless	01033-E4001	Missy Shaner Cell Phone	<u>60.00</u>
			<b>\$71.56</b>

**COUNTY HOME (S85)**

Graphic Enterprises of Ohio, Inc.	01036-E2001	Copier Contract	\$470.87
Verizon Wireless	01036-E2001	Cell Phone Service	42.81
Wooster Community Hospital	01036-E2001	Resident Medical Bill	9.88
Pomerene Hospital	01036-E2001	Resident Medical Bill	39.38
Pomerene Hospital	01036-E2001	Resident Medical Bill	244.06
Millersburg Clinic, Inc.	01036-E2001	Resident Medical Bill	16.95
Regional Pathology Associates, Inc.	01036-E2001	Resident Medical Bill	5.42
US Food Service, Inc.	01036-E4001	Groceries	906.24
Finney's Marathon Service	01036-E4001	Supplies / Vehicle Tires	478.62
Millersburg Tire Service	01036-E7001	Repairs / Used Tire	20.00
			<b>\$2,234.23</b>

**CHIP HOME (T20)**

Ohio Regional Development Corp.	01053-E4015	Home Admin FY 08 2 <sup>nd</sup> Billing	\$4,560.00
Holmes County Planning	01053-E4015	Home Admin FY 08 2 <sup>nd</sup> Billing	<u>3,440.00</u>
			<b>\$8,000.00</b>

**CHIP CDBG (T21)**

Ohio Regional Development Corp.	01047-E4015	CDBG Admin FY 08 2 <sup>nd</sup> Billing	\$4,418.00
Holmes County Planning	01047-E4015	CDBG Admin FY 08 2 <sup>nd</sup> Half	<u>3,332.00</u>
			<b>\$7,750.00</b>

**HOUSING REVOLVING LOAN FUND (T25)**

Glazier Home Improvements	01048-E2064	Partial on Umstead OR	<b>\$5,665.00</b>
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**HRA (X25)**

Aultcare	00990-E1039	HRA	<b>\$1,871.19</b>
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**MONEY RECEIVED AND PAID TO THE TREASURER:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
97087 HCC/CSEA	A00-00199-R6502 Collections	\$22.09
97102 HCC	A00-00199-R6509 CoRSA Reimbursement	\$6,016.00

**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00-00130-E7001 Vehicles	A00-00130-E8001 Other Expense	\$82.54
A00-00130-E7003 Fuel	A00-00130-E8001 Other Expense	\$33,799.58
A00-00135-E2001 Contract Services - Jail	A00-00130-E8001 Other Expense	\$3,236.90
A00-00135-E2094 Information Tech	A00-00130-E8001 Other Expense	\$1,749.92
A00-00135-E4001 Supplies	A00-00130-E8001 Other Expense	\$937.22
A00-00135-E4005 Inmate Medical	A00-00130-E8001 Other Expense	\$3,533.49
A00-00130-E2001 Contract Services	A00-00130-E8001 Other Expense	\$1,202.06
A00-00130-E2094 Information Tech	A00-00130-E8001 Other Expense	\$2,324.67
A00-00130-E4001 Supplies	A00-00130-E8001 Other Expense	\$993.78
A00-00130-E4013 Supplies & Equipment	A00-00130-E8001 Other Expense	\$1,583.04
A00-00130-E6001 Travel	A00-00130-E8001 Other Expense	\$736.14
A00-00130-E6003 Training	A00-00130-E8001 Other Expense	\$1,344.00
A00-00135-E4007 Equipment	A00-00130-E8001 Other Expense	\$1,778.50
A00-00135-E7002 Maintenance	A00-00130-E8001 Other Expense	\$59.68
A00-00135-E7003 Fuel	A00-00130-E8001 Other Expense	\$500.00
A00-00070-E4007 Equipment	A00-00070-E8003 Juror Fees	\$300.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00 General	A00-00040-E1011 Salaries	\$9,409.50

**PAYROLL**

**Total Gross Payroll for pay-ending 11-27-09 was \$547,054.76**

**Total General Fund Payroll for pay-ending 11-27-09 was \$158,424.44**

**ENGINEER PERMIT(S):**

**By the Signing of these documents, the Commissioners approved the following Permit(s):**

Verizon Attention - Timothy Coolman	Application is hereby made for a permit to place buried drop by boring under County Road 77 to customer's property. Location - 6024 County Road 77.
Rueben Miller	Application is hereby made for a permit to pour concrete pad for grain bins. Location - 1923 County Road 144, Sugarcreek, OH.
Verizon Attention - Timothy Coolman	Application is hereby made for a permit to place buried drop to Eli Weaver at 1333 County Road 168.
Verizon Attention - Timothy Coolman	Application is hereby made for a permit to place buried drop to Abraham Hostetler. Location - 5140 County Road 172.

**RESOLUTION(S)**

**A COPY OF ALL DOCUMENTS ON FILE AT THE COMMISSIONERS OFFICE**

**Resolution #11-30-09-2 - Cancelled**

**AWARDING THE BID FOR THE 2009 DEMOLITION #1**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners have determined that a Bid from Deer Creek Excavating for the 2009 Demolition #1 only contained nine of the ten houses to be demolished, this bid is considered to be a Non-Conforming Bid and is hereby rejected and have awarded the bid to the next lowest bidder, Menuetz Excavating who has met all the requirements of the bid document. The bid is in the amount of \$46,800.00.

**MARK MILANO - COMP MANAGEMENT - EXECUTIVE SESSION - CONTRACT NEGOTIATIONS**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners went into Executive Session for the purpose of Contract Negotiations with Human Resource Director Brenda Ramsier and Mark Milano of Comp Management at 12:00 p.m. The session ended at 12:59 p.m.

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m. Mr. Eyler seconded the motion (Mr. Miller- yes; Mr. Eyler– yes; Mr. Ault - yes). The next scheduled Business meeting of the Holmes County Commissioners is Thursday, December 10, 2009 (Due to the CCAO Conference).

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Joe D. Miller

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Raymond Eyler

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Attest: Susan L. Haun, Clerk

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Rob Ault