

## THE MINUTES

March 01, 2010

The Holmes County Commissioners met in regular session Monday, March 01, 2010, with everyone present. Chairman Miller opened the meeting:

### **BOB SIGLER - DEPUTY CLERK/FINANCE - EXECUTIVE SESSION - PERSONNEL EVALUATION**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners went into Executive Session for the purpose of a Personnel Evaluation with Deputy Clerk/Finance Bob Sigler at 9:04 a.m. The session ended at 9:37 a.m.

### **10:00 A.M. - BUSINESS MEETING**

### **PLEDGE OF ALLEGIANCE**

### **MINUTES**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), approved the minutes from February 22, 2010 and February 25, 2010 as written.

### **PAY BILLS MOTION**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the following bills to be paid as they were presented:

#### **GENERAL (A00)**

Norman R. Miller	00010-E2004	Legal Counsel	\$109.50
Jackwood Law Office	00010-E2004	Legal Counsel	1,066.00
Patricia Rodgers	00010-E2004	Legal Counsel	490.61
Treasurer of State of Ohio	00010-E2004	2009 Recoupment of Funds – Indigent Clients	1,675.22
Graphic Publications	00010-E4004	Public Notices	82.00
Graphic Publications	00010-E4004	Public Notices	3.00
VISA Card Services Center	00010-E6001	VISA Finance Charges	54.01
Holmes County Chamber of Commerce	00010-E8001	Safety Council Meeting	20.00
Indoff, Inc.	00045-E4001	Office Supplies	483.42
Today's Business Products	00045-E4001	Office Supplies	218.64
West Payment Center	00045-E4011	Monthly ORC Charge	138.00
Tope Printing, Inc.	00055-E4001	BOR Supplies	160.64
Independence Business Supply	00070-E4001	Miscellaneous Supplies	34.99
Verizon Wireless	00070-E4001	Bailiff Cell Phone	41.31
Holmes County Clerk of Courts	00070-E8003	Grand Juror Fees	300.00
Independence Business Supply	00105-E4001	Office Supplies	35.94
Graphic Publications	00105-E4001	Advertising	24.50
Family Office Equipment	00105-E4001	Office Equipment Maintenance	177.50
Holmes County Municipal Court	00117-E8003	Juror Fees	942.50
Holmes County Municipal Court	00117-E8004	Witness Fees	580.00
Independence Business Supply	00121-E4001	General Fund Paper Supply	170.00
CourtView Justice Solutions, Inc.	00121-E4007	Clerk of Courts Service	2,133.33

M T Business Technologies, Inc.	00121-E4007	Copier Maintenance JC/MC/CoC	29.62
A S Wengerd Slate Co., LLC	00125-E2001	Emergency Roof Repair	120.00
Millersburg Electric, Inc.	00125-E2001	Repairs and Parts	210.08
OH Div. of Ind. Compliance / Elevator	00125-E2001	Elevator Inspection	528.50
Northeast Ohio Natural Gas	00125-E2002	Gas	3,577.86
Cline Plumbing	00125-E7001	Repairs, Parts & Labor	117.76
Gordon Flesch Co., Inc.	00130-E2001	Annual Maintenance / FAX Admin	334.00
Verizon Wireless	00130-E2002	Monthly Billing / HCSD	2,076.88
Nathan Fritz	00130-E4013	Lithium Battery Reimbursement	8.98
Fire Equipment Warehouse	00130-E4013	Sgt. Weaver Shoe Allowance	100.00
CSB Millersburg VISA	00130-E6001	January VISA Expenses	142.71
Glass Doctor	00130-E7002	New Windshield #10 & #40	377.26
Gary Chanay	00130-E7003	Fuel Reimbursement	20.00
CSB Millersburg VISA	00130-E7003	January Fuel	33.35
BP Fleet Manager II	00130-E7003	January Billing	86.35
Gordon Flesch Co., Inc.	00135-E4001	FAX Drum	92.00
Gall's Inc.	00135-E4007	Figueroa Shoe Allowance	100.00
Fire Equipment Warehouse	00135-E4007	McElroy Shoe Allowance	100.00
USA Bluebook	00135-E7002	Filter Cartridge	108.16
Nathan Fritz	00135-E7002	Maintenance Part	160.00
Friendly Wholesale Co., Inc.	00135-E7002	Supplies	158.36
Grainger	00135-E7002	Building Supplies	1,395.80
			<b>\$18,818.78</b>

**DOG & KENNEL (B00)**

Friendly Wholesale Company	00200-E4001	Misc. Supplies	<b>\$67.80</b>
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**ENGINEER (K00)**

Northeast Ohio Natural Gas Corp.	00700-E2002	Gas Usage @ Office	\$155.37
Staples Credit Plan	00700-E4001	Office Supplies	475.30
Holmes Rental Station	00700-E4007	Pressure Washer	3,999.00
Southeastern Equipment	00700-E7005	Core Battery	213.08
Troyer Welding & Supplies	00700-E7005	Alternator	135.00
Mast Farm Services	00700-E7005	Plating Sheet Tubing for C-5	988.35
Northeast Ohio Natural Gas Corp.	00701-E2002	Gas Usage @ Garage	852.07
Total First Aid	00701-E3013	Medical Supplies	74.55
Fannie E. Miller	00701-E3014	Cleaning	213.00
Holmes Lumber & Building	00701-E4001	Sanded Plywood	39.84
WalMart Community	00701-E4001	Expo Kits for Garage	19.29
Ron Scherer	00701-E9014	Reimbursed Licensing Expense	137.76
			<b>\$7,302.61</b>

**FDCC (M30)**

Holmes County Sheriff's Office	01002-E8001	Mentor Program Background Checks	<b>\$110.00</b>
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**SOLID WASTE (P34)**

Republic Services	00800-E2074	Recyclable Hauling & Processing	\$1,829.39
J & J Refuse	00800-E2074	Recyclable Hauling & Processing	710.35
Republic Services	00800-E2074	Recyclable Hauling & Processing	2,632.74
World Resource Recovery Systems	00800-E2074	Payment Error Correction	600.00
			<b>\$5,772.48</b>

**COUNTY DISPOSAL (P35)**

Civil & Environmental Consultants	00801-E2003	Consulting Services	<b>\$1,627.50</b>
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**WASTEWATER (P40)**

Knox Energy Cooperative	00805-E2002	Natural Gas for Garage	299.47
Verizon North	00805-E2002	Service for Dialers	48.38
Reserve Account	00805-E4001	Reimburse for Wastewater Mailings	325.58
Berlin Plumbing, Inc.	00805-E4012	PVC Pipe	<u>24.42</u>
			<b>\$697.85</b>

**VICTIM ASSISTANCE (S16)**

Deaf Outreach, Darwin Smith, Interpreter	01008-E8001	2 Hrs of Interpreting	<b>\$60.00</b>
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**LAW LIBRARY (S37)**

West Payment Center	00930-E4001	Subscription	\$510.50
LexisNexis	00930-E4001	Service Provided	<u>2,819.00</u>
			<b>\$3,329.50</b>

**IT FUND (S38)**

Tiger Direct	01062-E4001	Addendum to P.O. #83419-P	\$113.44
Tiger Direct	01062-E4001	CA TM r8	<u>1,100.00</u>
			<b>\$1,213.44</b>

**LICENSE BUREAU (S40)**

Mandy Yoder	01060-E4001	Postage Reimbursement	<b>\$19.45</b>
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**911 WIRELESS (S54)**

Nathan Fritz	01059-E4007	Batteries	<b>\$143.99</b>
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**GIS (S58)**

Balaji Devarasetty	01010-E2001	Listener Source Code	<b>\$500.00</b>
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**9-1-1 (S71)**

NAOED	01024-E2001	Training	\$50.00
Staley's	01024-E4007	Service	<u>674.70</u>
			<b>\$724.70</b>

**EMA (S72)**

Gordon Flesch Co., Inc.	01025-E8001	Copier	<b>\$11.91</b>
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**SPECIAL PROJECTS / MUNICIPAL COURT (S73)**

Miller, Mast & Mason	01026-E1013	Magistrate	<b>\$260.00</b>
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**COMPUTERIZATION / MUNICIPAL COURT (S82)**

Independence Business Supply	01033-E4009	Office Supplies	<b>\$662.30</b>
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**COUNTY HOME (S85)**

HCDJFS	01036-E2001	Medicaid Spenddowns	\$941.00
NCS Healthcare of Dover	01036-E2001	Resident Medicine	354.99
Verizon Wireless	01036-E2001	Cell Phone Service	41.87
Millersburg Clinic, Inc.	01036-E2001	Resident Medical Bill	33.90
Counseling Center of WC & HC	01036-E2001	Resident Medical Bill	31.45
Wooster Community Hospital	01036-E2001	Resident Medical Bill	82.39
Nelson Industrial Supply Company	01036-E4001	Chemical Supplies	577.20
U.S. Food Service	01036-E4001	Grocery Supplies	895.15
American Health Care Supply	01036-E4001	Nursing & Linen Supplies	254.37
Staley Technology, Inc.	01036-E4007	New Equipment (Paggers)	<u>300.00</u>
			<b>\$3,512.32</b>

**JAIL KITCHEN (X03)**

Dairy Enterprises	04001-E4001	Food Supplies	\$483.04
Nickles Bakery, Inc.	04001-E4001	Food Supplies	103.34
Holmes Plumbing Supply	04001-E7001	Plumbing Supplies	<u>15.62</u>
			<b>\$602.00</b>

**COUNTY HEALTH (X05)**

Aultcare	04002-E1033	Group Health 2010	<b>\$116,809.35</b>
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**HRA (X25)**

Aultcare	00990-E1039	HRA	<b>\$1,610.23</b>
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**WORKERS COMPENSATION (Y81)**

BWC State Insurance Fund	10005-E1019	2009 Workers Comp Premium	<b>\$226,158.93</b>
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**MONEY RECEIVED AND PAID TO THE TREASURER:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
98552 HCC	A00-00199-R6513 Cobra Reimbursement	\$184.41
98553 HCC/CSEA	A00-00199-R6502 Collections	\$28.29
98554 HCC	A00-00199-R6504 Miscellaneous Reimbursement	\$739.64
98601 HCC	A00-00199-R6508 Indigent Defense	\$3,476.84
98602 HCC	A00-00199-R6507 Certificate of Title	\$31,000.00

**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00-00145-E6004 Transportation	A00-00145-E2001 Contract Services	\$7,000.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00 General	A00-00070-E1011 Common Pleas Salaries	\$2,500.00
S37 Law Library	S37-00930-E4001 Supplies	\$30,000.00

**TRANSFER BETWEEN:**

**Please Refer to the Following Resolution(s):**

**Resolution #03-01-10-4**

**PLAT - ROSAN FARM SUBDIVISION**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the Chairman to sign the Rosan Farm Subdivision, Saltcreek Township, SE Qtr. of Section 7, Fractional Section 18, T-14N; R-12W. Agent - Jon Mast.

**PLAT - HILLS OF HOME SUBDIVISION**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the Chairman to sign the Hills of Home Subdivision, Saltcreek Township, NW Qtr. of Section 8, NE Qtr. Section 7, T-14N; R-12W. Agent - Anthony Kaufman.

**RESOLUTION(S)**

**A COPY OF ALL DOCUMENTS ON FILE AT THE COMMISSIONERS OFFICE**

## **STEVE KNOWLING, RON ZITEK AND DAVE GERDEMAN - LANDFILL DISCUSSION**

Prosecutor Steve Knowling, Dave Gerdeman and Ron Zitek of Northpoint Engineering met with the Commissioners to discuss the proposal for someone to operate the County Landfill.

Miller would like to know how we could start the process to receive the proposals for the Landfill? Gerdeman informed the Commissioners that he is familiar with the process; he has done this for Crawford County. First, he needs direction from the County, what is your ultimate goal? Then they would look at the current market conditions. Help identify the basic conditions at the Landfill that the bidder would be interested in. They will also talk with potential bidders and see if anyone is interested in turning in a proposal. Then Northpoint will come back to the Commissioners and see if it is feasible to even do this process.

Miller does not want the County to hold financial assurance on the Landfill and we only want waste that is from Ohio. The County will also make sure that whoever gets the proposal that all Holmes County Trash is brought to our Landfill.

Ault stated that we also want help with the closure of the Landfill and would like to know how the transfer stations work in Ohio. The out of State trash can easily be addressed Gerdeman stated. The State of Ohio has tight control on trash that comes from other states and the records are easily attainable.

The Commissioners have talked with four businesses that potentially may be interested in running our Landfill.

Gerdeman presented to the Board an outline/table of contents for a bid proposal for the Landfill.

Miller would like to get right to the point! How much will this cost the County to get it to the point where someone will sign a contract. Gerdeman gave ballpark numbers to the Commissioners. The first part would be approximately \$5,000.00 to \$6,000.00 to get up to the point before the proposals (does not include the proposal). The second part would cost approximately \$5,000.00 to get the proposal package together. Gerdeman also informed the Commissioners that when the proposal is picked up, you can charge a fee for the proposals. The next step would be the negotiation process and that fee is undetermined if the County so chooses to do so.

Knowling would like to know to what extent you would have to delay the process with the pending consent order is cleared up with the EPA? Gerdeman would explain it to the interested bidders and it potentially may be cleared up before we start the proposal process. The EPA has already informed the County that Phase III is ready to go. Zitek stated that the consent order is short term and proposal is long term. Knowling stated that this is just a bump in the road.

The decision was made to have Northpoint to go ahead and start the process. Northpoint will get a proposal together for the Commissioners within the next day or two.

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioner went into Executive Session with prosecutor Steve Knowling and Dave Gerdeman and Ron Zitek of Northpoint Engineering at 11:03 a.m. for the purpose of Contract Negotiations. The session ended at 11:18 a.m.

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m. Mr. Eyler seconded the motion (Mr. Miller- yes; Mr. Eyler– yes; Mr. Ault - yes). The next scheduled Business meeting of the Holmes County Commissioners is Monday, March 08, 2010.

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Joe D. Miller

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Raymond Eyler

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Attest: Susan L. Haun, Clerk

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Rob Ault