

**THE MINUTES**  
**December 01, 2011**

The Holmes County Commissioners met in regular session Thursday, December 01, 2011; with everyone present. Chairman Miller opened the meeting:

**JUDGE ROBERT RINFRET – COMMON PLEAS COURT JUDGE – BUDGET DISCUSSION**

Common Pleas Court Judge Robert Rinfret met with the Commissioners to discuss the Clerk of Courts Postage line-item for 2012. Rinfret informed the Commissioners that Clerk of Courts Ronda Steimel would like to add \$14,000.00 to her postage line-item for postage stamps. There has never been any money put in for the costs of postage stamps. The Commissioners informed Rinfret that the previous Clerk of Courts took out pay raises for her employees out of the postage line item in previous years when no one else got a raise in the County. Rinfret was unaware of this situation. No decision was made at this time.

**9:30 A.M. – DAN JACKSON – J & F SERVICES – STANDING APPOINTMENT**

**SEAN WARNER & BRENDA RAMSIER – PERSONNEL POLICY MANUAL DISCUSSION**

Assistant Prosecutor Sean Warner and Human Resource Director Brenda Ramsier met with the Commissioners to discuss the changes to be made to the Personnel Policy Manual. A copy of the draft changes are on file in the Human Resource Office.

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m.; Mr. Eyler seconded the motion (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes). The next scheduled business meeting of the Holmes County Commissioners is Monday, December 05, 2011.

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Joe D. Miller

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Raymond Eyler

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Attest: Susan L. Haun, Clerk

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Rob Ault

